

Formulas for being expertise in classroom and students handling

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ABSTRACT

A Person formally engaged in learning especially enrolled in a school or a college where he or she will be put in a space of environment which was known as classroom. It's all being a part of every educationalist, among them nor everyone had been a good student neither they became a good teacher or whatever we call upon the person who takes care of student and the classrooms, they need some special skills to do that, certainly not in case when they do it name or time sake but when they intend to be one step ahead and prominent to stay in the minds of students forever, they definitely need some special skills, which involves the attributes of one's Language, Character, Nature, Style, Attitude, Intelligence, Knowledge and Resource. Many may be extraordinary in those skills and still couldn't be a successful manager of classrooms and students, if we skeptics they common lapse could be in presentation. Herein this article I preferred to give my contemporaries a set of formulas which I practically applied and being successful in handling the students and the classroom which they can utilize to enhance their classrooms and students' management.

Keywords: Classroom; Academic; Nonacademic.

Introduction

Skills are essential for any job to be accomplished in a better manner, especially for the professionals in teaching industry it should be on its higher grounds, specifying the reasons to emulate and enhance their prominence in classroom and students management. Everyone in teaching industry cannot sustain the limits of skills, the more they learn, the better they apply, which takes them to be eminent in their field. Many may presume that teaching is one of the easiest jobs and to become a teacher it doesn't take any special skills, which none of the teachers will agree, may be its easy to become a teacher but to survive in that field it pursuit some extraordinary elements, those elements are being identified in this article.

Skills required for classroom handling

A place preferred for enrolled students to educate them by means in anyway can be presumed as classroom, anyone can easily manage a room with four walls and a roof without nobody sitting in it, but when you get some people inside it preferred to be trained and taught with different sort of variations among them, then it comes business of maintenance, different types of schools and colleges provides different environment and learning atmosphere with different types of students, being a professional teacher no one can expect the environment and learning atmosphere to be in their favor, it doesn't matter whether it opts to the conditions or not, but still the teacher must train and motivate themselves to take control over the situation and circumstance. Imagine a classroom with sixty students all have secured more than 90% of marks in their previous academic and extremely obedient, then it's not a big deal for a teacher to manage and maintain the situation and doesn't need to do any homework for this cause, since it's said "when the road is smooth and safe anyone can drive fast & furious but the real challenge comes for the driver only when the road is inundated. In case if the scenario is entirely different the teachers must need some sort of expertise to handle, only for two causes the teachers are projected to enter the classroom, (i) is for academic work, (ii) another is work nonacademic work. Academic works involves in teaching, training, counseling, mentoring and conducting seminars and workshops, whereas nonacademic work involves in marking attendance, application filling, giving announcements and instructions, and babysitting. The

teachers have to differentiate themselves in their presentations according to academic and nonacademic activities.

Skills required for classroom handling in academic activities

Subject knowledge is the essential source for any teacher to handle the classroom, since teaching holds the top priority for teachers; they have to expertise themselves into the subject before they take up the position as a teacher, for one hour of class they must have enough resource for at least one and half hours, only then the entire session will be utilized with full fledge and even the last minute of the class will not lose its nerve, that makes the first impression and the biggest impression among students and once the students have realized that the teacher is resourceful then they will ought to show response with respect, no matter whatever the position of a student and whatever the role of a teacher. Resource alone is not a matter when it lapse with presentation which also plays a vital role for teachers in academic works, for a betterment in presentation of their knowledge one must have lot skills begins from communication, which attributes the knowledge of grammar, sentence formation, pronunciation, rate of speech, voice & accent also eludes proficiency and fluency of a language. When someone is good in all the above skills no wonder their presentation in the classroom would be amazing, then they no need to do anything about classroom handling, the skills will look after the classroom. Some way or the other the teachers have to find a source to enhance themselves on the above mentioned aspects of skills, if one gets these skills then by default the will become good in counseling and mentoring which is also equally important for teachers which is prescribed as academic works.

Skills required for classroom handling in nonacademic activities

Nonacademic activities is not likely in favor among teachers, since it's not their main cup but still nowadays most of the Teaching Institutes are enrolling their faculties to do nonacademic activities, the teachers are not exceptional to it, the teachers once again have to find a source to manage the classroom even for nonacademic activities, this is the scenario where the teachers need to be extremely meticulous in handling. They would have maintained a unique style of presentation for handling students in academic activities and they have to watch out that they don't lose it in nonacademic activities. The teachers have

to carefully manage the situation in a diplomatic manner and to maintain a balance in their presentation in both academic and nonacademic activities. The teachers should not attempt extreme liberal and at the same time not to explicit extremism. It is said, “Nothing strengthens authority rather silence” and “when speech is silver and silence is gold,” so every teacher must have a good control over themselves which will make them to have a good control over others, especially in the activities like babysitting and application filling or etc. In some cases the teachers have got nothing to do in the classroom and still they are forced to look after, in that scenarios the teachers can utilize those hours for the benefit of common good in which they can narrate the student moral stories, their own experience of overcoming difficulties, or they can conduct activities like group discussions (GD), debate on social causes, fun learning games which really makes even the poor scorers to participate enthusiastically, since their age involves into a crazy world.

Skills required in handling students inside and outside the classrooms

The set of skills which we have discussed on classroom handling are equally important; since it comprises both classroom and students, but when it comes as a question of students alone there are some more skills required on par with classroom, some of them are which I found from my experiences. More of all these skills are essential for the process relationship building with students.

Skills of kinesics

Skills which are pertaining to non-verbal behavior related to movement either of any part of the body or the whole body as well, which makes a remarkable contribution in the relationship building among students and teachers. In the subjects of kinesics there are many sets to follow among that the unique art is smile which plays a vital role in shaping up the relationship. It is said that “Even the mirror smiles back if you smile at it, then why not the whole world persuade until it is mature enough to understand its value, which is not going to cost a penny,”but can acquire an added value in relationship with the people one mingle, hence the teachers must acquire this skills to maintain a healthy relationships with their students. The other subject of kinesics are eye contact, gestures, and body language, being a teacher they must maintain a discipline in their eye contact pointing eye to eye when they talk others especially with the opposite sex students, because it’s world

which always point the notch upon the people who delivers any message in any dimension, nevertheless the teachers are exempted, more of all it also tends character and attitude of the teachers, once they got into the domain of teaching they must understand the qualities of Guru and to presume themselves to the state of art in the abilities of a teacher, where they are considered as a second parent. Being a common human being everyone would be having their personal accomplishment and own sort of interest, whatever the situation is they must ensure that they don't reflect it in their gestures and body language.

Personal identification

The teacher must see every student as an opportunity that kept before them to serve the nation; they are like clays in the hands of potter, so the teachers are too liable for the design and the mindset of a student. Knowing more about the students will definitely help them to maintain cordial relationship, remembering the names of students and identifying their past activities in every approach will also emulate the progress of teachers in student minds.

Conclusion

Even though there are not much difference between the skills in classroom handling and students handling, still it one must take some sort of extra effort than their normal talent in order to maintain consistency in teaching methodology which the teachers have brought into practice, which will certain them in maintenance of reputation. More of all the teachers have to believe in themselves that they can do it with all the abilities of self reliance and self motivation.

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